

e-Courts MMP

In the implementation of e-Courts Project, all the DIOs/DIAs, as per the Tender Document (**Tender Notice No. NIC/TPS/2008/11, Dated 26/08/2008**) are required to involve in the Project as per the following Clauses:

(ANNEXURE 14: PAYMENT)

Clause No. 14.1: The Vendor has to install/INTEGRATE the ordered items and will prepare **installation\report** for each District Court Complex /Taluka Court Complex as per the purchase order and get it signed by the concerned **In-charge Judge or his/her authorized person /nodal officer**.

Clause No. 14.3: The Vendor will submit all such **original installation reports**, which would include District/Taluka/City Courts under the jurisdiction of a particular District Court to the **DIO concerned/District Courts pre-designated officer**.

Clause No. 14.2: Based on these installation reports, the vendor will further prepare a **consolidated installation report** consisting of serial no. of each ordered and installed item, location of installation, date of installation, etc. Please refer to format attached below. **This consolidated installation report will be District-wise only.**

Clause No. 14.4: The **consolidated installation report** will be **duly signed with date and stamped on each page of the consolidated installation report by:**

(a) **The District & Session Judge / concerned Court Registrar / nodal officer identified by District Judge and**

(b) **The concerned District Informatics Officer (DIO) (in case DIO post is vacant or on leave District Informatics Assistant (DIA) of NIC / authorized NIC officer**

(C) **The Vendor**

**FORMAT OF THE CONSOLIDATED PROOF OF INSTALLATION REPORTS AT DISTRICT COURT
(NAME)**

Purchase Order No: XXXXX

Purchase Order Date : xx/xx/xxxx

Sl. no	Court Complex Address	Item Name	Sl. No. of the Item	Bill Number	Installation Certificate Number	Installation Certificate Date	Name of the Nodal Officer	Remarks

All items have been delivered, installed & successfully integrated at each site as per the purchase order.

(District Judge/Court Registrar/Nodal Officer) (DIO/DIA/NIC Officer) (Vendor Representative)
(Sign & Stamp) (Sign & Stamp) (Sign & Stamp)

*The format of proof of INSTALLATION REPORTS AT different sites in a DISTRICT COURT will also be the same as above.

Please ensure that signatures are taken on each page of the consolidated report

Hence the vendor will submit the (District Court Complex wise reports) following:

Clause No 14.5(ii): Original Installation reports to concerned District Informatics Officer/District Courts pre-designated officer / NIC Officer.

Clause No 14.5(ii): Site wise Installation reports & consolidated installation reports on DVD/CD Rom to concerned District Informatics Officer.

Full text of e-Courts Tender Document is attached herewith.